

**SPENCER VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION MEETING MINUTES  
APRIL 12, 2023**

**I. PRELIMINARY SECTION FOR REGULAR BOARD MEETING**

**A. Call to Order:** Carol Frausto called the meeting to order at 5:04 P.M.

**B. ROLL CALL:**

**MEMBERS PRESENT:** Carol Frausto, Board President/Clerk  
Lucinda Arntson, Board Member  
J. Beau Cseri, Board Member

**MEMBERS ABSENT:** None

**ADMIN PRESENT:** Kelly Baas, Superintendent  
Kathleen McKenzie, Asst. Supt.

**C. Approval of Minutes**

Motion to approve the Minutes of the March 8th Regular Meeting

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**D. Adoption of Agenda**

Motion to adopt the agenda.

Motion by Lucinda Arntson, second by Carol Frausto

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**II. PUBLIC COMMUNICATION:** None.

**III. REPORT SECTION – Oral**

**A. Staff Sharing**

- None

**B. Superintendent/Principal Report**

The Superintendent reported:

- There is a Field Trip to Petco Park on June 7th. Spencer Valley Education Association will be paying for the tickets for the entire school to attend.
- She will be out next week participating in a Special Education Law Conference in New Orleans. The SELPA has offered to reimburse \$2000 for each attendee. She is hoping to get some more special education law background to help with our different special education experiences.
- We have completed working through our employees' pay schedules and are presenting them to you tonight for possible approval.
- An Open House again this year for any new families from preschool through 8th grades. It will be held on May 18th from 1:00-3:00. A flyer has been sent home with families, emailed to our prospective preschool families and posted on social media.
- Spencer Valley is hosting a Mind Out Loud watch party for 5th, 6th, and 7th grade students on April 27th from 3:00-6:00 PM. Spencer Valley is part of the COPES grant and the grant is allowing us to pay for pizza, snacks, and beverages. Mind Out Loud is an adolescent mental health awareness forum where students lead the conversations

about mental health. There will also be numerous speakers. We will have students and parents bring blankets, pillows, chairs, etc. to the event. No younger siblings will be allowed.

- PBIS Achievement - Bronze Recognition is due by May 12th. We had our PBIS official visit yesterday so that they can interview adults and students on campus about our PBIS implementation. She will be submitting the paperwork for recognition this month.
- ELOP hours have changed from 9 hours to 8 hours. We now conclude at 4:00 PM instead of 5:00 PM due to frontier school status. We have revised the plan for the 23-24 school year.
- She has reached out to the Diagnostic Center of Southern California in order to receive whole school training and coaching for Mental Health issues and Social Emotional Learning to support all of our students, since we have very limited access to counselors, therapists, and a psychologist. Elena and Kelly attended a great training through our SELPA with Tim Halpern and they offer a project with schools where they support teachers and staff with onsite training. We should be on board at the start of the next school year.

**C. Enrollment**

- 42 students currently enrolled.
- March attendance was 95.5%, with YTD attendance at 95.8%.
- Perfect attendance for March was 20 students, with 2 students having perfect attendance for the whole year.

**D. Curriculum and Instruction**

- This is the final month for teacher observations. Teachers have to observe each other and Kelly will observe each one of them before April 30<sup>th</sup>. The final summative form is completed in May and will be added to each teacher's personnel files.
- Teacher continue to work on writing with great success.

**E. Facility Update**

- Preschool update – Additional licensure requests have been provided and we are awaiting a response.

**F. Business Report**

- School Services of California drafted a memo regarding concerns related to prior year adjustments of a charter school leaving a SELPA. Per the memo, the District does not need to be concerned about the state taking back money from prior fiscal years, but does need to be aware of decreased funding in future years.
- The J-13A waiver is ready to be filed for the 5 snow days.
- Two teachers attended the TESOL Trainer's Virtual English Learner Institute.
- P2 reporting is due April 24. Funding is based on P2 ADA.

**IV. INFORMATION & STUDY**

**A. Local Control & Accountability Plan**

Superintendent Baas provided the School Climate survey results from the students and the parents. In general, the students like school, feel successful, and feel safe. The parents believe the school has high standards for achievement and that their children feel safe.

**V. At 5:36 P.M. the Board adjourned into Closed Session**

**VI. At 5:51 P.M. the Board reopened the Regular Session**

A. Conference with Legal Counsel (Government Code section 54956.9)  
Anticipated Litigation: 1 potential case.

No action was taken.

B. Conference with Labor Negotiator (Government Code section 54957.6)  
Unrepresented Employees: Certificated Employees  
Agency Negotiator: Superintendent

No action was taken.

C. Conference with Labor Negotiator (Government Code section 54957.6)  
Unrepresented Employees: Classified Employees  
Agency Negotiator: Superintendent

No action was taken.

D. Conference with Labor Negotiator (Government Code section 54957.6)  
Unrepresented Employees: Management  
Agency Negotiator: Superintendent

No action was taken.

**VII. ACTION ITEMS FOR CONSIDERATION AND APPROVAL**

**A. Approve School Calendar for 2023-2024**

Motion to approve the 2023-2024 school calendar.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**B. Approve Contract with Infinity Communications and Consulting for E-Rate Services**

Motion to approve the contract with Infinity Communications & Consulting for E-Rate services.

Motion by Lucinda Arntson, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**C. Approve Updated Expanded Learning Opportunities Program Plan**

Motion to approve the updated Expanded Learning Opportunities Program Plan.

Motion by Carol Frausto, second by J. Beau Cseri

Final Resolution: Motion Carries

Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**D. Approve Revised Salary Schedule for Certificated Employees**

Motion to approve the Certificated Salary schedule which will be effective from July 1, 2023 through June 30, 2026.

The revised schedule includes the following changes:

- A six percent (6%) on-going increase from the current schedule in 23-24.
- Additional columns (+\$1950 for column 2 – BA with 16-44 units; +\$2175 for column 3 - BA with 45-59 units; and +\$2400 for column 4 -BA with 60+ units or Masters degree) for teachers who have completed degrees and advanced preparation.
- Masters Stipend incorporated into Column 4 of the Salary Schedule.
- Longevity stipends are eliminated due to the increases in the salary schedule. Teachers currently receiving a longevity stipend will continue to receive the same stipend (\$2,500/year) until June 30, 2026.
- The teacher work year shall be 185 days (180 student contact days and 5 teacher work days). This represents the addition of one (1) day/school year
- Classroom teachers shall receive one (1) preparation day a trimester. The dates for these preparation days shall be determined by mutual consent of the Superintendent and teacher.
- Teachers with a combo class containing 3 grade levels will receive a stipend of \$1,200, paid out per trimester, at \$400 each trimester that a teacher has 3 grade levels for all or part of the trimester.
- ASB stipend of \$500 stipend per year.
- Non-Teaching Rate of \$30/hour, with a maximum amount of \$135/day.

Motion by Carol Frausto, second by Lucinda Arntson  
 Final Resolution: Motion Carries  
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**E. Approve Salary Schedule for Classified Employees**

Motion to approve the Classified Salary schedule which includes a 6% raise and will be effective from July 1, 2023 through June 30, 2026.

Motion by J. Beau Cseri, second by Carol Frausto  
 Final Resolution: Motion Carries  
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**F. Approve Salary Schedule for Management Employees**

Motion to approve the Management Salary schedule which includes a 4% raise and will be effective from July 1, 2023 through June 30, 2026.

Motion by J. Beau Cseri, second by Carol Frausto  
 Final Resolution: Motion Carries  
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**VIII. CONSENT ITEMS**

Motion to approve the consent items.

Motion by Carol Frausto, second by J. Beau Cseri  
 Final Resolution: Motion Carries  
 Yea: Lucinda Arntson, J. Beau Cseri, Carol Frausto

**IX. ADJOURNMENT**

The Board adjourned at 6:03 P.M.  
The next regularly scheduled meeting will be:  
May 10, 2023 at 5:00 P.M. at Spencer Valley School



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Carol Frausto, Board President



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Kelly Baas, Superintendent



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Kathleen McKenzie, Asst. Superintendent, HR & Business Services